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Project Based School Management and Effective School Indicators



Photo from the first In-service course on Project Based School Management (Izmir, September 2010)

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Comenius In-Service course

Reference Number : TR-2011-027-001

Project Based School Management and Effective School Indicators

Objectives

- To share innovative methods and materials for school management
- To highlight and disseminate examples of best practices in school management across Europe
- To enable participants to act as trainers and multipliers, able to pass over the information and skills acquired within this training course
- To discuss the purpose and applicability of certain management methods in the field of school management

Topics

- Project based school management approach
- Project cycle management – steps of a project
- How to use project management tools in school management
- School results in terms of outputs and outcomes (how to improve them?)
- Indicators of school effectiveness
- Methods of quality assurance in a school
- Management theories and school management styles
- Human resources, leadership, motivation and climate at a school

Methodology

During the course participants will work **individually** and **in groups**, having a lot of training activities based on the principle of **learning by doing**. They will discuss **case studies** based on real situations of schools from several European countries. **Study visits** and meetings will help participants to get in touch with **managers from institutions in the city/region** where the training is taking place. The last day will give an open floor to the participants to present and run **training sessions** they have learned so far in a safe environment and to get **feedback** on their approach.

Target Groups

- Teacher trainers
- Careers officers / educational counsellors / inspectors
- Headteachers/principals/managers of schools/organisations offering adult education
- Other (Paid or voluntary) management staff in the institution/organisation
- Non-teaching administrative staff

How to apply for the course

- 1-Send us filled out **Pre-registration form** (see attachment) stating that you would like to participate in the course.
2. We will send you via e-mail the message confirming your pre-registration. Print and keep it because you will need to enclose it to your application for a Comenius grant to the National Agency.
3. Contact your National Agency (find the address of your National Agency http://ec.europa.eu/education/programmes/llp/national_en.html) and ask about action “Comenius in service training for adult education staff” and all required documents.
4. Fill in the **Comenius course application form** (you will find it on the website of your National Agency) and enclose confirmation of pre-registration.
5. If you successfully get a Comenius grant, you should contact us as soon as possible so as to confirm your participation in course. After that, we will formally register you as a participant of the course and send you all necessary logistic information.

Deadline for grant applications: 29th of April 2011

Lecturers

M. Emin BAKAY, Expert in Education and Management (TR)
Güldan KALEM, Expert in Education and Management (TR)
Prof. Dr. Abdurrahman TANRIÖĞEN, Head of Education and Management Department, University of Pamukkale (TR)
Prof. Milan SLAVÍK, Professor in Education Management (CZ)
Mgr. Jiri VOTAVA, Ph.D., Lecturer and teacher trainer (CZ)
Isabelle JOOS, University College Ghent, faculty of teacher training (BE)
Liesbet GEVAERT, Staff member of Educational Change and Innovation group at Hogent (BE)
Rudi De REMIENS, Manager of learning platform (BE)
Firmim VERBRUGGE, school manager (BE)